

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: SHERIFF & COMMUNICATIONS

DATE: FEBRUARY 22, 2007

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| COMMITTEE MEMBERS PRESENT: | OTHERS PRESENT: |
| SUPERVISORS BENTLEY | SHERIFF CLEVELAND |
| O'CONNOR | CHAIRMAN THOMAS |
| BELDEN | JOAN SADY, CLERK |
| STEC | SUPERVISOR CAIMANO |
| COMMITTEE MEMBERS ABSENT: | HAL PAYNE, ADMINISTRATOR - WESTMOUNT HEALTH FACILITY |
| SUPERVISORS VANNES | AMANDA ALLEN, LEGISLATIVE OFFICE SPECIALIST |
| MASON | |
| HASKELL | |

Mr. Bentley called the meeting of the Sheriff & Communications Committee to order at 9:33 a.m.

Motion was made by Mr. Belden, seconded by Mr. Stec and carried unanimously to approve the minutes of the January 25th Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Larry Cleveland, Sheriff, who distributed copies of his agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Sheriff Cleveland apprised that the first agenda item listed pertained to a resolution request for the extension of a contract held with NEC Unified Solutions, Inc. for preventive maintenance and on-call emergency services for the telephone system used by the Sheriff's Office. He noted that NEC Unified Solutions, Inc. also held the contract with New York State for the same services and a resolution had been authorized in 2006 to approve a similar contract for Warren County at the State contract price. Sheriff Cleveland stated that he had received an automatic renewal for these services from NEC; however, Paul Dusek, County Attorney, advised that the contract could not be automatically renewed because the 2006 resolution did not allow for it. If the resolution request presented was approved by the Committee, Sheriff Cleveland apprised, Mr. Dusek would prepare a new resolution allowing for an annual renewal provided that the following three conditions were met:

- 1) Appropriations are available to fund the costs of the contract;
- 2) The maximum increase per year does not exceed \$1,500;
- 3) NEC Unified Solutions, Inc. remains on State contract

Mr. Belden asked if the contract cost had increased from the prior year and Sheriff Cleveland apprised that the cost had increased by approximately \$600.

Motion was made by Mr. Stec, seconded by Mr. O'Connor and carried unanimously to approve the request to extend the contract with NEC Unified Solutions, Inc. in the amount of \$12,170.40 for a term commencing on April 1, 2007 and terminating on March 30, 2008 with a provision to renew

the contract annually thereafter providing that the three conditions listed by Sheriff Cleveland were met and the necessary resolution was authorized for the March 16th Board meeting. *A copy of the resolution request is on file with the minutes.*

Proceeding with the second agenda item listed, Sheriff Cleveland apprised that he had included a request to amend the Warren County Travel Policy to provide an exemption for Sheriff's travel unrelated to training or conferences when such travel was approved by the Sheriff or a Division Commander. Sheriff Cleveland noted that the Committee had previously approved the request; however, he advised, when the Travel Policy had been re-written this provision had not been included. The resolution request was the result of a recommendation made by Mr. Dusek, Sheriff Cleveland stated.

Discussion ensued with respect to the Warren County Travel Policy.

Motion was made by Mr. O'Connor, seconded by Mr. Stec and carried unanimously to approve the request to amend the Warren County Travel Policy to provide an exemption for Sheriff's travel unrelated to training or conferences, when such travel is approved by the Sheriff or a Division Commander and the necessary resolution was authorized for the March 16th Board meeting. *A copy of the resolution request is on file with the minutes.*

Sheriff Cleveland advised that agenda item number three referenced an inquiry made by Mr. Belden at a prior Committee meeting with respect to overtime in the Law Enforcement Division since 12-hour shifts had been implemented. He apprised that in comparing two five-week periods it had been determined that the County had saved approximately \$8,000 by implementing a 12-hour shift as there was a decreased amount of overtime with the longer shift in place.

Sheriff Cleveland stated that although the decision to elongate the shifts to 12-hours had been narrowly approved by the PBA (Police Benevolent Agency), there had been no major resistance to the change. He noted that they did have the option to return to an 8-hour shift so long as the decision was made and the PBA was notified prior to December 1, 2007.

Mr. Belden asked if the implementation of a 12-hour shift required a meal provision and Sheriff Cleveland replied in the negative. He explained that although negotiations had not included a meal requirement for those working a 12-hour shift, a 15 minute break for every four hours worked was implemented.

Discussion ensued.

In closing, Sheriff Cleveland apprised that the final agenda item pertained to the presentation of certificates of appreciation to members of the Horicon Highway Department for their assistance in the capture of the 'Mountain Man'. He reminded the Committee that this presentation had originally been scheduled for the February 16th Board meeting; however, the honorees had been

unable to attend the Board meeting due to inclement weather. Sheriff Cleveland advised that the presentation had been rescheduled for the March 16th Board meeting.

As there was no further business to come before the Sheriff & Communications Committee, on motion made by Mr. O'Connor and seconded by Mr. Stec, Mr. Bentley adjourned the meeting at 9:43 a.m.

Respectfully Submitted,
Amanda Allen, Legislative Office Specialist